

The Community School of West Seattle

Tuition for September 2017 to August 2018

The following rates are for year-round tuition September 2017 through August 2018

	12 monthly payments of:	Annual Tuition
Morning Only option tuition is as follows:		
	Half Day Rates:	
BLAKE & WHIDBEY 9am to 12pm ORCAS & VASHON 9:30am to 12:30pm	Tues/Thurs	\$342
	Mon/Wed/Fri	\$455
	Mon-Fri	\$780
Full Day Option tuition is as follows:		
	Full Day Rates:	
BLAKE & WHIDBEY 9am to 3pm Fri until 12pm ORCAS & VASHON 9:30am to 3:30pm Fri until 12:30pm	Tues/Thurs	\$575
	Mon/Wed/Fri	\$655
	Mon-Fri	\$1,000

Breakfast Club and After School Program is as follows:

Breakfast Club is Available Mon-Fri at 8am and includes nutritious breakfast. **MUST be signed up in advance

BLAKE & WHIDBEY (8am-9am) Drop in rate is \$15 per day

Monthly rates for: 1 day a week=\$35 2 days a week =\$70 3 Days a week =\$105 4 days a week =\$140 5 days a week =\$175

ORCAS & VASHON (8am-9:30am) Drop in rate is \$20 per day

Monthly rates for: 1 day a week=\$45 2 days a week =\$90 3 Days a week =\$135 4 days a week =\$180 5 days a week =\$225

ORCAS & VASHON (9am-9:30am) Drop in rate is \$10 per day

Monthly rates for: 1 day a week=\$22 2 days a week =\$45 3 Days a week =\$68 4 days a week =\$90 5 days a week =\$112

Extended Day is Available Mon-Thurs until 5:30pm and includes a healthy snack. The after school program is not available on Friday.

BLAKE & WHIDBEY (3:00 to 5:30pm) Drop in rate is \$30 per day

Monthly rates for: 1 day a week=\$70 2 days a week =\$140 3 Days a week =\$210 4 days a week =\$280

ORCAS & VASHON (3:30 to 5:30pm) Drop in rate is \$25 per day

Monthly rates for: 1 day a week=\$60 2 days a week =\$120 3 Days a week =\$180 4 days a week =\$240

- Sibling Discount is 10% off the second child (or “highest”) tuition. (No discount is applied to any additional fees).
- A late pick up fee of \$15 will apply if up to 15 minutes late. If you are more than 15 minutes late, you will be charged the full extended day rate.
- If you wish to stay for an occasional long day the rate is **\$35** for the afternoon. **This must be prearranged with the Front Office.**
- We do offer financial assistance based on need. Please ask for the scholarship form if you are interested in applying.
- We do accept Seattle City Vouchers and DSHS payments and request that you apply for this support prior to applying for a CSWS scholarship. Please talk with the Front Office for support with this process.
- Please read the tuition policies for more information or talk to the Front Office.

9450 22nd Ave SW – Seattle, WA 98106 Phone: (206) 763-2081 Fax: (206) 762-2369

Email: CD@cswsplay.org for the Director Office@cswsplay.org for the Office Manager

www.CommunitySchoolWestSeattle.org

The Community School of West Seattle Tuition Policy

September 2017 through August 2018

This form is VERY important. Please read the entire form.

This is our attempt to make you fully aware of our tuition policies and your responsibilities.

TUITION AND PAYMENT POLICIES

Tuition at CSWS is an ANNUAL amount which covers attendance from September through August. You are responsible for your monthly tuition regardless of attendance. Should you need to terminate your enrollment with us prior to your child "aging out", a 30 day written notice is required. Otherwise, your security deposit is forfeited.

- ◆ Tuition is due in **FULL EVERY MONTH** regardless of your child's attendance, number of days the school is closed (as specified on the school calendar) or for reasons outside of the school's control (i.e. inclement weather). Please make arrangements to pay your tuition on time.
- ◆ Tuition is due on or before the **1st of every month** for that month's attendance. Breakfast Club (before care) and Extended Day (after care) payments are also due on the 1st of each month with your tuition. You can reserve it ongoing for the year or on a month-to-month basis (as space allows). As with tuition, the days you reserve each month are the days you pay for whether you use them or not. You can also change or add days as needed throughout the year depending on available space. Sibling discounts are not applicable to Breakfast Club (before care) or Extended Day (after care) payments.
- ◆ Payments can be made in cash, checks/money order payable to CSWS or automatic withdrawal (ACH), see ACH form for details. Checks may be postdated for the 1st and it will not be deposited until the 1st. You can give us several postdated checks all at once. You may also set-up for an automatic check payment to be mailed to us from your bank account. See your bank for details. If needed, you may make specific payment date arrangements, for example your tuition is paid on the 5th instead of the 1st. This must be set up in advance with the Office Manager otherwise you will be charged the late fee.
- ◆ A LATE FEE of \$25 is added for any tuition/additional fees received after the 5th of the month unless you have made prior arrangements with our Front Office.
- ◆ **Please write your child's FIRST AND LAST name on the check** or money order. Tuition goes in the blue TUITION BOX located in the front office.
- ◆ To better serve all our families, CSWS provides sliding fee scholarships (as funds allow). We work with our families to access DSHS subsidies and/or City of Seattle vouchers first to supplement and support family needs. If you are experiencing financial difficulties, PLEASE talk to our Finance Manager or Front Office about alternative payment options and our scholarship application.
- ◆ The sibling discount is 10% off the regular tuition for one child (the child with the highest tuition! (Not applicable to Messy Play Day, Before/After School Care or other fees).
- ◆ When the school is closed for vacation, tuition is STILL DUE by the 1st. You can mail it or postdate a check and leave it before we close or you can drop it off during the break.
- ◆ SNOW DAYS: CSWS follows Seattle Public Schools inclement weather policy. IF SPS closes, we are closed. IF SPS opens 1 hour late, we open at 9:00AM. IF SPS opens 2 hours late, we open at 10:00AM. Please follow local news for updates/alerts. Our CSWS Facebook page and website will also be updated. There is no tuition credit for inclement weather.
- ◆ School hours are clearly posted. ALL children must be picked up on time to enable us to remain in ratio and allow our teachers to have adequate time to plan and review. A late pick up fee of \$15 will apply if you arrive up to 15 minutes late. For arrivals more than 15 minutes, the full extended day fee will be charged. PLEASE NOTE: For occasional, unforeseen delays, please call our office and let us know to avoid the penalty.
- ◆ **NO CREDIT** or refund is given for time you are away on vacation or other days you miss. Exceptional circumstances will be considered on a case by case basis.
- ◆ See the current tuition sheet and calendar for this year's rates and school closure dates.
- ◆ Tuition and tuition policies are reviewed and set annually by the Board of Trustees, typically not more than 5-8% per year.